

# PANIHATI MAHAVIDYALAYA



DEGREE COLLEGE  
(NAAC ACCREDITED)

Affiliated to West Bengal State University  
Barasat Road, P.O. - Sodepur, Kolkata – 700110

Ref. No. Pm/Com/NIQ/2024-25/02

Date 11/05/2024

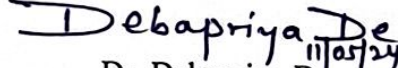
## NOTICE INVITING QUOTATIONS

Sealed quotations from reputed and bonafide manufacturers/firms/suppliers/agencies/service providers are invited for the supply of **Colour Printer** to Panihati Mahavidyalaya, Sodepur.

Last date of submission of sealed quotations is **25/05/2024** up to **5.00 PM**.

### Terms and conditions:

1. The quotations are to be submitted in a sealed envelope for the above items as per specifications and other requirements as mentioned in "Annexure A." The envelope should be super scribed with "**Quotation for supply of Colour Printer**" and the NIQ No. with date.
2. The unit price of each item to be quoted inclusive of all taxes, levies and duties, packing, delivery and other charges.
3. The NIQ can be downloaded from the college website <https://pmv.ac.in/>.
4. Rates in the quotation must be quoted both in figure and words.
5. Quotations received after the given date and time will not be accepted.
6. Self-attested copies of last IT return, Trade license, PAN Card and GST registration certificate are to be submitted along with the quotation.
7. Last date of submission of quotation is 25/05/2024 up to 5.00 PM.
8. Quotations shall be valid for at least six months from the date of opening of the quotation.
9. The College authority reserves the right to reject or accept any quotation(s) without assigning any reason whatsoever.
10. Place of delivery – Panihati Mahavidyalaya, Barasat Road, P.O. Sodepur, Kolkata 700110.
11. Payment will be made through A/c Payee cheque after completion of delivery and installation (if any) of the items in a good and satisfactory condition. No advance will be paid for any supply.
12. All taxes and charges as admissible will be deducted from the bills.
13. The College authority reserves the right to decrease or increase the number of items as per requirement while placing the order.

  
Dr. Debapriya De  
Principal  
Panihati Mahavidyalaya

**ANNEXURE A**  
**(Format for Quotation)**

(To be typed in the letter head of the manufacturer/firm/supplier/agency/service provider)

**Ref. No. Pm/Com/NIQ/2024-25/02**

To  
The Principal,  
Panihati Mahavidyalaya,  
Barasat Road, Sodepur,  
Kolkata 700110.

Dear Sir,

I/We, the undersigned, have carefully gone through and understood the nature of items/work to be supplied, their specifications as well as the guidelines related to the aforementioned items/work as specified in the document. I/We hereby offer to execute the work as specified at the rates mentioned in my/our quotation in accordance with all respects of the tender with the specifications and the special terms and conditions mentioned in the notice inviting quotations (NIQ).

**Supply of Exhaust Fans:**

Sl. No.	Description of Items/Work	Specifications	Approx. Qty.	Rate per piece in Rs. (without GST)	GST per piece in Rs.	Rate per piece in Rs. (with GST)
1.	Colour Printer	All-in-one Ink Tank Printer Brand: Epson/Canon	01 No.			

1. We agree to supply the above goods in accordance with the technical specifications.
2. We also confirm that the normal commercial warranty/guarantee of ..... months shall apply to the offered goods.

**(Quotationer)**

Name: .....

Signature: .....

Date:

Place:

(Official Seal/Rubber Stamp)